

Vision Committee				
Tuesday, April 11, 2017		7:15 pm	Hughes Residence	
Attendees		Katie Pergau, Cath Hughes, Marie Keeler, Beth Allen, Karen Flynn, Sue Heath, Stephanie McMurren Guests – Roger Heath, Stage Manager; Flo Delkus, Assistant Stage Manager; Richard Pearson, B! Promotion Coordinator		
Regrets		Jan Aikins, Mary Lou Ruttan		
Check In & Adoption of Minutes				
Discussion		March 21, 2017 Minutes		
Motion to approve, without changes, made by Stephanie McMurren, seconded by Cath Hughes. All in favour.				Passed
Suggestion Box				
<ul style="list-style-type: none"><li>3 gift prizes per night only. Less choice time wise for guests. Less for choir to get. This option is being considered.</li><li>No jewels on jean jackets. Decided that this will be up to individual to add jewels or not.</li><li>This show is costing people quite a bit of money. Can this be taken into consideration for next show? This is being taken into consideration.</li></ul>				
Marianne Derow’s Contract				
Marianne’s contract has been sent and approved. She will attend rehearsals on April 24, April 29, Dress – May 11 & Saturday show.				
Orientation Meeting – date to be determined. Vision members and Katie Pergau should attend.				
Meaghan Ing’s Maternity Leave				
Timeframe of 1 year needs to be confirmed with her.				
Possible Candidates – Stephanie McMurren said that Jay Rothenburg, who is looking of candidates on our behalf, has not gotten back to her yet.				
Action Items			Person Responsible	Deadline
1. Confirm leave timeframe.			Jan Aikins	ASAP
Financials				
Discussion		Budget Review to Find Money for Honourariums		
Honourariums are overbudget. Current total \$2400 with \$1000 budgeted.				
Big concern over bingo revenue shortfall which is usually used to cover this. However, we do have money to cover from general account which will be used for now.				
Budget strategies discussed to avoid going overbudget: <ul style="list-style-type: none"><li>Start process earlier</li><li>Vision and new Director should strive to select the them and music for 4 shows.</li><li>Beth Allen suggested that we decide on Christmas show costumes and take advantage of sales of Canadiana items.</li></ul>				
Costume budget has been maxed – Current - \$2993. May Court monies to be given to Costume Committee to cover overage. This is not precedence setting.				
Discussion		Honourarium/Band List Confirmation		
Copied from Feb. 21 <sup>st</sup> Minutes Elvis Impersonator - \$350    Ryan Jacobs - \$300    Magician - \$500    Soft Shoe Dancers - 4 @ \$75    Drag Queens - 4 @ \$75 Band – Allan Halford, Jay Rothenburg, Paul Everett - \$450 each.				
Discussion		Sponsorship Agreement/Delta Gaming Invoice Details		
Invoice is ready but has not been sent.				
30 Minute Sponsorship Show – Delta needs to give us dates.				
Action Items			Person Responsible	Deadline
1. Obtain dates from Delta.			Jan Aikins	ASAP
Discussion		Asset Inventory - Deferred		

Vegas!			
Discussion		Tickets – Summary of Brainstorm/Follow Up with Ideas	
All Vision members felt that this was awesome and extremely beneficial to everyone.			
Discussion		Run-through Schedule – Band & Guests	
Katie Pergau outlined rehearsal schedule: April 17 – Set 1 April 27 – all band pieces April 28 – rehearsal cancelled April 29 – Micah Barnes working with choir & Viva La Diva and drag queens in the morning. Afternoon will focus on choreo and music. May 1 – Set 2 May 8 – full show with props May 10 & 11 – tech and dress ** April 21 – Band rehearsal at Burton Ave United Church. Katie said that there is space for women to rehearse Viva la Diva. She will poll ladies re: available dates.			
Action Items		Person Responsible	Deadline
1. Email women re: choreo rehearsal dates.		Katie Pergau	ASAP
Discussion		Stage Crew - Confirmed	
Roger Heath said that Flo Delkus (Asst. Stage Mgr), Elin Hughes, Ang Wagner & Mitchell Klemm will help. Debbie Klemm – sound board assistant. Karl Klemm – videographer. Steve Lewis – to be asked to ‘pull’ music tracks from sound board. We may need more but depends on the complexity of the show.			
Discussion		Venue Tour Summary	
Roger Heath reported that it was a great tour. Woody, theatre technician, was very obliging and Beth, lighting technician, was great. Roger distributed detailed stage plan.			
Discussion		Intros – Review Rough Draft Notes	
This was tabled until the next meeting. Vision is tasked to review and discuss at next meeting. Intros attached to agenda.			
Action Items		Person Responsible	Deadline
1. Review intros for discussion.		Vision Committee	April 26 <sup>th</sup>
Discussion		Set List Review	
Roger Heath and Flo Delkus reviewed this listed in details. All Vision members input their ideas. Roger will email updated staging matrix to Karen Flynn for distribution to Vision. Misc. Discussion Notes – Mitchell Klemm to be only participant in Siegfried & Roy cross overs. Timing was discussed. Need to find stuffed tiger. Beth Allen mentioned that Melanie Kappel may have one. Katie Pergau confirmed that we have one dancer, Ryan Jacobs, for Mr. Bojangles with a possibility of more. Ryan is coordinating additional dancers.			
Action Items		Person Responsible	Deadline
1. Update and email staging matrix to Karen Flynn. Karen to forward to Vision.		Roger Heath & Karen Flynn	ASAP
2. Contact Melanie Kappel re: tiger.		Beth Allen	ASAP
Discussion		Backstage Setup	
Sue Heath to ask Donna Greatrix who has done it in the past. <b>Guest Dressing Room</b> – use the small room that is past the men’s change room (stage right side).			
Action Items		Person Responsible	Deadline
1. Contact Donna Greatrix re: setup.		Sue Heath	ASAP
Discussion		Tech – Music Tracks	
Katie Pergau confirmed that track for Ain’t That a Kick in the Head has been received.			

All You Need is Love track to be used. Ryan Jacobs will provide his own.		
Discussion	Costumes	
Show Girls – costumes received. Beth Allen is making headdresses.		
Drag Queens – make up to be done by Avery Allen.		
Elton – done. Michael Jackson – being tweaked. Others being worked by Costume Committee members.		
It Takes Two Screening – Sue Heath this will be done on April 29 <sup>th</sup> rehearsal.		
Action Items	Person Responsible	Deadline
1. Advise It Takes Two participants to bring outfits on April 29 <sup>th</sup> .	Sue Heath	ASAP
Discussion	Usher Update	
Jane Sullivan is recruiting ushers.		
Ushers should wear black and white – a formal look.		
Action Items	Person Responsible	Deadline
1. Advise Jane re: usher outfits.	Jan Aikins	ASAP
Discussion	Staging/Backdrop Update	
Headshot – Do on April 29 <sup>th</sup> . Women – jean jackets & Men – Leather jackets. Guests will wear these too.		
Action Items	Person Responsible	Deadline
1. Confirm date and advise choir.	Sue Heath	ASAP
Discussion	Programme – Next Steps	
Karen Flynn reported that ad procurement and song sponsorship is ongoing.		
Christmas graphic – positive response received from Vision.		
Discussion	Delta Casino Night - Details	
Show Girls in Lobby – No, on stage only.		
Elvis at Intermission - Katie Pergau to ask Elvis to participate in selfies.		
Staging Logistics – Venue		
<ul style="list-style-type: none"><li>lobby will be used. Other room is under renovations.</li><li>Roger Heath said that Woody, theatre technician, needs to know what time to open doors. Roger to let him know that lobby event starts at 6 pm and theatre doors open at 7 pm.</li><li>Mocktails being served at intermission. Vision would like the charity group, who is the recipient of the free will donation, to do all ordering and serving. Rita Kolpak has the contact name.</li><li>3 gaming tables will be available.</li></ul>		
Prizing – Katie Pergau to ask Elvis to announce winners. Each section is compiling prizes. Groupanizer blog has been created for each section to track their gifts and/or themes.		
Action Items	Person Responsible	Deadline
1. Contact Russ Clayton (Elvis) to do lobby selfies and announce prize winners.	Katie Pergau	ASAP
2. Coordinate Mocktail serving.	Jan Aikins	ASAP
Discussion	Load In Details	
Scaffolding - Katie Pergau will arrange pickup, after Easter, with Kempenfelt Community Players (KCP).		
Roger Heath said that Walter Fischer has agreed to pick up scaffolding.		
Equipment – Need to work with Mike Smith.		
Risers are required at all rehearsals. Helpers recruited via email. Katie Pergau has insurance certificate and will arrange storage with Midhurst United Church (MUC). Katie will arrange with Gavin Silberman to pick up and deliver of risers.		
Tanner Greatrix has a portable sound system that he has offered for use at MUC. Roger to contact him.		
Props will be picked up from storage unit by Sue Heath.		
Action Items	Person Responsible	Deadline
1. Contact KCP person re: scaffolding pick up and arrange riser storage with MUC.	Katie Pergau	After Easter (scaffolding) & ASAP (risers)

2. Email Tanner Greatrix re: portable sound system.		Roger Heath	ASAP
Promotion			
Discussion	Social Media Campaign - Update		
FaceBook Videos - Sue Heath spoke on Mary Lou Ruttan’s behalf regarding her displeasure with the hot tub video. Mary Lou felt that it will give B! a bad patron impression.			
Outcome of discussion – posting approval process is needed. It was decided that all new videos will be send to Vision members 24 hours prior to posting. Members are only to reply if there is a concern.			
Encourage members to share all social media postings.			
Action Items		Person Responsible	Deadline
1. Forward videos to Vision prior to posting.		Cath Hughes	Ongoing
Discussion	Promotion Strategy – Curbex Signage		
Curbex Sign Placement - Richard Pearson reported that all signs must be put on own property. However, he spoke with the representative who will talk with City, on our behalf, about placing sign on City property. Timelines are short for putting this together but it was felt that there is still time.			
Graphic/Wording – use Vegas graphic which includes Delta Gaming logo. Wording – Bravado! Sings Vegas, A Musical Extravaganza, include show dates and website. Cath Hughes is sending graphic to Richard.			
Cost - \$350 per sign x 2.			
Action Items		Person Responsible	Deadline
1. Send Vegas graphic file to Richard Pearson.		Cath Hughes	ASAP
Discussion	City Hall Display – April 13 to May 15		
Need Vegas related items.			
Set up to be done Wednesday, April 19 by Marie Keeler, Walter Fischer and Cath Hughes.			
Action Items		Person Responsible	Deadline
1. All call out to members to bring in Vegas memorabilia for display.		Richard Pearson	Next Rehearsal
Discussion	Flyers at Just Sing!		
Marie Fisher has asked if show flyers are distributed at their weekly event prior the shows could this be used as an exchange for an ad in programme. Vision agreed to do this. Marie Keeler to advise Marie Fisher of decision with Scott Boyer’s approval.			
Action Items		Person Responsible	Deadline
1. Advise Marie Fisher re: approval of exchange.		Marie Keeler	ASAP
Discussion	Media Bingo Challenge at Delta Gaming with Ozz from Rock 95 – April 29th		
Since this is the same day as our choreo rehearsal day many felt that this would be too difficult to get to. Flo Delkus will ask Friends of B! bingo volunteers to attend.			
Action Items		Person Responsible	Deadline
1. Check with bingo volunteers re: participation.		Flo Delkus	ASAP
Discussion	Rogers TV Appearance – May 1 <sup>st</sup> – 10 to Noon		
Katie Pergau will go plus she will poll membership to see who else can participate and will contact Ryan Jacobs, Cyr Wheel Performer too.			
Action Items		Person Responsible	Deadline
1. Poll choir and contact Ryan Jacob re: participation.		Katie Pergau	ASAP
Discussion	Miscellaneous Promotional Items		
Newspaper Ads- pricing of ads are too high. Take advantage of free ads both print and on-line.			
Simcoe Review – Katie Pergau was contacted by Nicole Fletcher for a media release for this local publication.			
Posters – large poster delivered to Mady Centre. Promotion Committee has placement listing available at all rehearsals for members to update. Large posters are still available – Richard will bring to next rehearsal.			
Barrie Farmer’s Market – May 6 <sup>th</sup> (8 – Noon)– Stephanie McMurren reported that a booth needs approval. The cost is \$55. She will submit the form but the deadline is tomorrow. She also said that they would like us to perform but Vision decided against this because not enough members would be there to put on a good performance. Ticket sales only.			

Action Items		Person Responsible	Deadline
1. Submit Farmer’s Market application form.		Stephanie McMurren	Tonight
Choreo Refresher Day – Saturday, April 29 <sup>th</sup> - MUC			
Discussion			
<b>Organize Riser Delivery</b> – discussed earlier in meeting that risers will be there for April 17 <sup>th</sup> rehearsal and stored at MUC until show.			
<b>Finalize Agenda</b> – Adele is unable to attend but Micah Barnes will be there in the morning to polish our stage presence and work with Drag Queens in Viva La Diva. Afternoon will be general choreo review.			
<b>Lunch</b> – no discussion.			
<b>Head Shots</b> – discussed earlier in meeting.			
Fundraising and Gigs			
Discussion	Bingo Charity Night – Tuesday, April 25 <sup>th</sup>		
Participation by choir members will earn B! extra funds. Need a minimum of 3 choir members.			
Action Items		Person Responsible	Deadline
1. Email reminder.		Jan Aikins	ASAP
Discussion	B! Vegas on the Road – Saturday, May 27 <sup>th</sup> – Alliston		
We will be performing a condensed version of the show. This is similar to the performance at Burton Ave. United Church last year.			
Discussion	Jazz Festival – June – No Discussion		
Discussion	Value Village Fundraising Idea – No Discussion		
Discussion	Kempenfest Cups Event Song – No Discussion		
Other Stuff			
Discussion	Volunteer Appreciation Week of April 24 <sup>th</sup> - Gifts		
It was decided to use the extra cinema cards from Vista order. There are 9 cards at \$25 and \$220 worth of \$10. Decided to double up the \$10 cards to \$20 value.			
Beth Allen working on list of B! Friends (volunteers).			
Discussion	Draft Member Application– No Discussion		
Discussion	Job Description Manual Editor Needed– No Discussion		
Meeting Adjourned – 11:40 pm			
Next Meeting	Wednesday, April 26 <sup>th</sup>	7:15 pm	Hughes Residence