

Vision Committee			
Wednesday, April 26, 2017		7:15 pm	Hughes Residence
Attendees	Jan Aikins, Katie Pergau, Cath Hughes, Marie Keeler, Beth Allen, Karen Flynn, Sue Heath, Stephanie McMurren Guests - Roger Heath, Stage Manager; Flo Delkus, Asst. Stage Manager		
Regrets	Mary Lou Ruttan		
Check In & Adoption of Minutes			
Discussion	April 11, 2017 Minutes		
Motion to approve, without changes, made by Beth Allen, seconded by Sue Heath. All in favour.			Passed
Suggestion Box			
Discussion	No Submissions		
Vegas!			
Discussion	Ticket Sales – Update		
Comp Tickets – Scott Hurst attending Saturday show but will post on FaceBook on Friday re: show reminder and then a Saturday review. Amy Lewis to receive comp and Scott Boyer.			
Calling in All Spare/Unsold Tickets – May 8 th deadline set for these.			
Student Ticket Offers – Beth Allen reported that the special \$15 offer has been forwarded to D. Stewart at Eastview SS and he will talk it up with students. The same offer will be made to Bear Creek SS students too.			
Ad to be placed in Moving Art programme.			
SCDSB Staff Association – This association, at the Midhurst Board office, is offering our Friday show as an event to attend. Unsure of who recommended us.			
Action Items		Person Responsible	Deadline
1. Contact Bear Creek SS teacher re: student ticket offer.		Beth Allen	ASAP
Discussion	Promotion		
Curbex Signage – haven’t received okay from them yet and there is only 2 weeks until show time and their rates are monthly. If we are unable to get a reduced rate decision made to scrub for this show.			
Kozlov Mall – still awaiting approval to place Curbex sign.			
Rogers TV – Four members have offered to attend with Katie Pergau.			
Media Release – next one to go out next week. Mary Lou Ruttan, via email, suggested shows be submitted to Calendar of Events.			
FaceBook Video & Ads – Dan the Dance Captain to be posted next. Sponsored Ads have received a lot of ‘Clicks/Likes’ Friday - 1400 likes & 19 links to TicketHub; Saturday – 158 likes and 18 TicketHub links. Go ahead given to Cath Hughes to extend the ad period by adding another \$50.			
Action Items		Person Responsible	Deadline
1. Have Rita Kolpak contact Curbex re: reduced rate and submit show info for Calendar of Events.		Jan Aikins	ASAP
2. Extend FaceBook ad timeline.		Cath Hughes	ASAP
Discussion	Technical Meeting Summary		
Roger Heath elaborated on how well the meeting went and what Georgian College (GC) technicians can and will do for us.			
Highlights: Beth Elliot, GC tech, providing special lighting affects for staging and for band too; Wednesday Load In – GC tech hanging backdrops in the morning; May 1 st tech inspection works with GC tech staff is a go; GC has agreed to let us use some of their microphones; apron footlights are not available.			
Karl Klemm will be our videographer.			
Discussion	Set List/Direction Review		
A detailed review took place and notes added to staging matrix by Stage Manager.			
Siegfried & Roy – It was decided that the topic of this skit may be offensive to some and it is being cut.			
Intro’s – Jan Aikins to update as per discussion. Flo Delkus to mount printouts on black cover stock. Katie Pergau to distribute to speakers.			
Traffic Noise Sound Track for Drive My Car – Katie Pergau will source this and forward to Mike Smith.			

Miscellaneous:		
<ul style="list-style-type: none"> • Use of bubble making machine from Moving Art (activated by remote control). Katie Pergau to contact Moving Art re: borrowing it. • Use of Beach Balls in audience for last number – All You Need is Love. To be tossed out by Drag Queens, dancers and Elvis. Ushers to retrieve. • Smoke mist machine to be used during Viva Las Vegas. 		
Action Items	Person Responsible	Deadline
1. Update intros and forward for mounting and distribution to speakers as specified above.	Jan Aikins Flo Delkus Katie Pergau	ASAP
2. Inquire about borrowing bubble making machine from Moving Art.	Katie Pergau	ASAP
Discussion		
Sound Track		
Steve Lewis is unable to help us out this time.		
Discussion		
Costumes		
Diva Costume Review – Beth Allen said the Madonna and Beyoncé costumes are going well. Will be ready for review on the 29 th .		
Other costumes are being worked on and will be ready for the show.		
Discussion		
Programme – Next Steps		
Karen Flynn reported that programme compiling is going well – all bios received.		
Ad Update – Just Sing ad has been inserted. KCP ad not received but South Simcoe Theatre, ½ page ad, has been inserted.		
No new ads have been purchase this show.		
Delta Gaming – ad placement preference needed – front inside or back inside cover.		
Christmas Show Ad – Confirmed dates - December 1 & 2. Finalized ad will be sent asap.		
Smoke Mist Machine Warning to be inserted.		
'Mocktail' Charity Donation Recipients – Jan Aikins to send blurb about the FASD Prevention Committee.		
Action Items	Person Responsible	Deadline
1. Check with Delta Gaming re: ad placement and send FASD information.	Jan Aikins	ASAP
Discussion		
Lobby		
Ushers – Jane Sullivan is organizing ushers.		
Set Up Scheme – Gaming tables will be in the lobby.		
Refreshments/Designated Charity – Mocktails will be served and funds raised will be donated to the Simcoe County Fetal Alcohol Syndrome Disorder (FASD) Prevention Committee. Ushers will serve.		
Elvis at Intermission – Katie Pergau will confirm with Russ Clayton re: circulating in the lobby at intermission and announcing gift basket winners at the end of intermission.		
Sponsor Slide – Jan Aikins is creating a PowerPoint presentation which will be displayed on a TV in the lobby. It will include sponsor logos, head shots and more.		
Refreshments (savings) – Georgian College has waived the catering of refreshment so we can organize our own. Peter Bogle volunteered to organize mocktail supplies and set up.		
Discussion		
Load In Details		
Delivery Schedule – discussed in detail. Scaffold and backdrop items arrive Wednesday morning.		
KCP Scaffolding – Walter Fischer has agreed to pick up and deliver. Katie Pergau will send him KCP contact person info.		
List of Equipment/Staging Stuff Needed from Storage Unit – Jan Aikins to coordinate this list with all members involved plus poll members for additional helpers		
Action Items	Person Responsible	Deadline
1. Send email requesting items needed from storage unit and for additional helpers with load in.	Jan Aikins	ASAP
2. Send KCP contact information to Walter Fischer.	Katie Pergau	ASAP

Discussion	Cast Party	
This event will be held on the Monday after the shows but a party place is needed.		
Action Items	Person Responsible	Deadline
1. Poll membership for hosting the party.	Jan Aikins	ASAP
April 29 Agenda – Micah Barnes & Choreo Review Day		
Agenda determined – Micah Barnes will work with entire choir until 10 am then work with Drag Queens and women for Viva La Diva. Katie Pergau will work with men after 10 until noon. The afternoon will be spent on choreo and song review.		
Lunch (noon to 1 pm) – arranged by Kitchen Fairies.		
Bingo Event (Media Challenge) – a few members will attend during lunch break.		
List of Critical Choreo/Songs for review – has been determined and will be sent out by Katie Pergau.		
It Take Two – staging and costumes will be reviewed.		
Headshots – will be taken by Tom Aikins in the afternoon.		
Action Items	Person Responsible	Deadline
1. Email rehearsal plan and cancellation of Friday, April 28 rehearsal.	Katie Pergau	ASAP
Georgian College Phone Lottery – May 1, 2017		
Discussion	Dates for Spring 2018 Shows	
Dates to Reserve:		
1. May 9 to 12 (shows May 11 & 12)		
2. May 2 to 5 (shows May 4 & 5)		
Callers – Sue Heath, Mary Lou Ruttan, Cath Hughes and Beth Allen have agreed to be part of the call-in team. Jan Aikins will send script with dates out via email.		
Action Items	Person Responsible	Deadline
1. Send call-in script to volunteer and choir members.	Jan Aikins	ASAP
Financials		
Discussion	Quick Review	
Barrie Music Festival Scholarship Award of \$100 was approved.		
Overall show revenue – some areas are over and some are under. Costume – overbudget - \$3032.		
Dancers – Honourarium to be decided. Budget was originally \$75 based on more than 2 dancers.		
Discussion	Budget Considerations for 2017-2018	
Costumes - Discussed the possibility of 'recycling' existing costumes. Beth Allen suggested that we buy Christmas show 'Canadiana' items now.		
New Accompanist – may not be expected to lead band rehearsal in order to save the \$150/month supplemental fee.		
Ads – increase revenue – Delta Gaming interested in sponsoring front and back cover of programme.		
Director's Orientation Meeting		
Preferred Dates – Jan Aikins has not heard back from Marianne Derow yet. We will wait until she replies and then pick a date.		
Venue – Jan has offered to host.		
Agenda – brief discussion – one item is a review of our year in calendar format, music selection for upcoming and future shows.		
Meaghan Ing's Leave		
Meaghan has confirmed that she will be on leave from September 2017 to September 2018.		
Still looking for possible candidates – Discussed various names of local music teachers that may know of potential candidates.		
Our new Director will also be asked if she knows of anyone too.		

Future Gigs		
Advise Members of Commitment After Show – our choir year goes to the end of June.		
Alliston Gig – Saturday, May 27 has been cancelled but John Doddington, organizer, would like us to perform in 2018. Choir will be advised of cancellation this coming Saturday. Vision would still like to take our show on the road. Katie Pergau will connect with Orillia area contacts re: feasibility.		
Barrie Jazz Festival in June – B! has performed at a Gospel Service, with Jane Sullivan, on the Sunday morning of the festival before. Katie Pergau to contact Robin Munroe that we are interested.		
“Cups” Challenge at Kempenfest – August 5 th – fundraiser for Barrie Music Festival. B! has been asked to join. It was decided that only if we get enough of a commitment would we do it. There will be one rehearsal.		
Kempenfest Gates – the main stage admission process and price has changed. Preselling tickets at \$20 each but the bands are ‘better’.		
Action Items	Person Responsible	Deadline
1. Check with Barrie Jazz Festival organizer and with Orillia contacts re: show on the road there.	Katie Pergau	ASAP
2. Send out email with doodle survey to poll members re: commitment to gigs.	Jan Aikins	After Shows
Summer Tasks		
Discussion	Deferred – No Discussion	
Meeting Adjourned – 11:00 pm		
Next Meeting	TBD – Combined Show Debrief and Director’s Orientation Meeting– late May or early June	

Minutes Submitted by Karen Flynn