

Vision Committee		
Date: June 10, 2017	Time: 9:00 a.m.	Location: Jan's house
Attendees	Jan Aikins, Katie Pergau, Cath Hughes, Marie Keeler, Mary Lou Ruttan, Beth Allen, Sue Heath, Stephanie McMurren, Marianne Derow, Amy Lewis	
Regrets	Karen Flynn	
Check In & Adoption of Minutes		
Discussion	Approval of Minutes of April 26, 2017 meeting	
Motion to approve, with changes from discussion, by Steph, seconded by Cath. All in favour. Passed		
Item		
Discussion	Welcome to Marianne! Introduction to the community, next steps & logistics	
Discussion of an introduction event for Marianne, invite music community, maybe sing a couple of songs, mingle. Hold in the McLaren Centre. Idea for making a short video for social media. All to be discuss further		
We will post a bio on our website and Facebook. Possibly shoot a short video to post on social media. Put out a press release.		
Katie passed the keys to the church and lock-up to Marianne		
Jan will monitor the Bravado email for now and pass relevant emails to Marianne		
Action Items	Person Responsible	Deadline
1. Give Bravado email password to Jan	Katie	ASAP
2. Marianne to send bio to Jan/Cath for posting to website	Marianne	ASAP
3. Jan to liaise / confirm with the MacLaren as a venue for welcome event for October 2017 dates	Jan	ASAP
4. Cath to develop idea for short video to introduce Marianne on Social Media	Cath	November
Item		
Discussion	Vegas feedback	
Mic issues – sometimes the band was a little too loud. Discussion about possible solutions. Possibly place monitors in different locations, side or back.		
Good feedback otherwise. The intros were good, they were fast and slick.		
Guests were well received, and were professional. Discussion of drafting a list of expectations / standards for guest performers		
Maybe could have had more "choral" pieces to show our ability. (like And So it Goes)		
We surpassed our budget - \$17,300 revenue. Seats sold - 407 for Friday, 306 Saturday. Total 750. Just short (\$50) for ad revenue. Discussion of discrepancies in ticket submissions, he has sold some tickets at a reduced rate. Speak to Frank about this		
Social media presence was greatly increased. We reached over a thousand people.		
Print media (Examiner) was not as prominent		
Curbex promotion didn't get off the ground, issues re location, permits etc. Curbex have space on the recycle bins in Georgian mall, and storage mart can have one for Christmas show, if we wish to go ahead.		
Action Items	Person Responsible	Deadline
1. Draft list of standards for guest performers	Marianne and Sue	Not set
2. Jan to address and seek to resolve ticket submission discrepancies	Jan	ASAP
Item		
Discussion	Finances	
Slight loss for the Spring show, put profit overall for the season of \$2400. Bingo was under budget.		
Socan needs to be paid.		

Need to try to work within the budget. Costume committee need to track spending through one person (Sue) to keep the budget on target. We should also try to think further ahead to get the creative process completed early.		
Sponsorship – Stagemart have renewed their sponsorship.		
Review of insurance – Steph looked at the cost of other policies. Our premium is good. We will look at increasing the liability to 5 million dollars.		
Action Items	Person Responsible	Deadline
1. Recommendations for insurance policy	Steph	September
Item		
Discussion	A year at a glance - orientation	
<p>July - Jan, Step, and Amy will meet to finalize finances for year end. Draft budget, select Christmas music. Marianne has already begun work on program. Cath needs music to arrive as early as possible, by the end of July at the latest. Planning for Christmas show. Explanation of matinee to Marianne. We need to be cognizant that the music needs to be pulled from the main show, so there should be some kid friendly songs. Cups rehearsals July 24th at 31st.</p> <p>August – Cath catalogues all of the music. Prospective accompanist Ellen Wells to be confirmed. Confirm returning singer, set up auditions for new members. Explanation of current audition process to Marianne. Marianne will look at August dates, they could take place at Sue or ML’s house. Marianne will organize. Finalize set list. Cups on August 5th. Kempenfest gate fundraiser.</p> <p>September – Band selection. Begin Vision meetings. Discussion of how Marianne will participate. We will leave meetings as they are for now. Marianne will see how it goes. On the first rehearsal date, Marianne will listen to all members individually. Theme for 2018 Spring show to be finalized.</p> <p>October – AGM, elections to board. Fundraising event –Christmas one time Vista. Finalize choreo plans.</p> <p>November –Begin ordering spring 2018 music. Write City of Barrie Grant. Finalize scripts. Work on Sets. Begin run-throughs. “Holly days” at the Holly rec centre.</p> <p>December – Christmas show, December 1 & 2. Finalize Spring 2018 music.</p> <p>January – Auditions. Start back January 8, 2018. Paperwork for Georgian. Book Christmas 2018 venue. Work on costumes.</p> <p>February – Choreo day. Assign soloists.</p> <p>March – Ticket distribution. Finalize Christmas repertoire</p> <p>April - Voices at Large</p> <p>May – Spring show May 11 & 12, 2018</p> <p>June – Wrap up</p> <p>General notes – rehearsals on holidays – Marianne will think about ways to work around these dates. Maybe have choreo rehearsals. Work on extra shows – Alliston is a possibility.</p>		
Action Items	Person Responsible	Deadline
1. Select and order music	Marianne	End of July
2. Select band	Marianne	September
3. City of Barrie Grant	Jan	Beginning of December
4. Finalize Spring 2018 theme	Vision	September
Item		
Discussion	Future themes	
December 2017 – A Canadian Christmas Eh – tagline?		
We should reach out to First Nations group to perform. Go to First Nations centre.		
Spring 2018 brainstorm		
Ideas for themes: Animals, History of Broadway, Decades, Fairytales, Food, the Seasons, the elements, States of mind, Magic, Magic and make-believe. The origins of music.		
Action Items	Person Responsible	Deadline
1. Speak to First Nations centre	Jan	September

Item		
Discussion	Cups rehearsals	
Rehearsals are on July 24 & 31 at Burton Avenue (7:00 p.m.) – Event has since been cancelled		
Action Items	Person Responsible	Deadline
1. None		
Item		
Discussion	Kempenfest	
Ticket schedule for gates have been sent out & will be sent out again closer to the date, if more volunteers are needed		
Action Items	Person Responsible	Deadline
1. Send our schedule for volunteers	Jan	End of July
Item		
Discussion	Contract with accompanist	
Spoke with Ellen. Offered her the position. We will provide her a copy of the contract. Marianne requested that Ellen attend the auditions for new members.		
Explained rehearsal schedule and payment.		
Action Items	Person Responsible	Deadline
1. Provide contract to Ellen	Jan	ASAP
2. Schedule audition date with Ellen	Marianne	August
Item		
Discussion	Storage cleanup / asset inventory	
Will take place on July 9, 2017. Jan, Cath, Steph (and Dan?), Sue, Marie to attend. Time TBD		
Action Items	Person Responsible	Deadline
1. None		
Item		
Discussion	Costume cataloguing	
Discussion on cataloguing costumes. Costume committee will meet to discuss. Possibly make an electronic inventory.		
Action Items	Person Responsible	Deadline
1. Organize and catalogue costumes	Costume committee	ASAP
Item		
Meeting Adjourned – time pm		
Next Meeting	TBD	