

Vision Committee			
Saturday, October 14, 2017		10 am	Aikins Residence
Attendees	Jan Aikins, Marianne Derow, Cath Hughes, Marie Keeler, Beth Allen, Karen Flynn, Sue Heath, Stephanie McMurren, Guest-Donna Greatrix		
Regrets	Mary Lou Ruttan		
Check In & Adoption of Minutes			
Discussion	September 20, 2017 Minutes		
Motion to approve, with changes from discussion, by Marie Keeler, seconded by Sue Heath. All in favour.			Passed
Suggestion Box			
<ul style="list-style-type: none"> What does the Olympics have to do with Christmas costumes? Plaid shirts and jeans would be great. Can costumes be changed to something like plaid tops and black jeans? Something like we wore for pictures at MacLaren for Big Band Christmas. This would be more in style and current. Costume committee is taking these suggestions into consideration. Reasoning for original idea was to avoid members being 'out of pocket' for costumes. Is it possible for solo's to be allocated instead of auditioned? Then if someone is uncomfortable, they can decline. Outcome: Since Marianne Derow is not familiar with voices to allocate all solos, it will be a combination asking for members interest an allocating. 			
Spring 2018			
Discussion	Theme Confirmation & Title with Tag Line		
General Theme – Seasons			
Title suggestions – B! Weather the Weather; Bravado! for All Seasons; Breezing Through the Seasons.			
A Canadian Christmas Eh!			
Discussion	Band Confirmation		
Band – bass guitar-Paul Everett; drums-Allan Halford; Bass-Ralph Johnson			
Ellen is contacting and arranging music and rehearsal space with them.			
Discussion	Extra Rehearsal Space		
Choreo Rehearsal – Saturday, November 4 th – Midhurst United Church – booked for the day but rehearsal is in the afternoon.			
Rama Gig Rehearsal (Tentative) – Saturday, November 25 th – try City Hall or Collier Street United Church			
Action Items	Person Responsible	Deadline	
1. Contact venues for Rama gig rehearsal.	Jan Aikins	ASAP	
Discussion	Stage Manager		
No response has been received from either Angela Wagner nor Linda Blom.			
Other candidates discussed – Mary Lou Ruttan.			
Action Items	Person Responsible	Deadline	
1. Contact Mary Lou Ruttan re: stage managing.	Jan Aikins	ASAP	
Discussion	Guests		
Indigenous Welcome – Jan Aikins reported that no response has been received from Barrie Friendship Centre. Marianne Derow mentioned that Walter Fischer may have a name used by City Hall. Marianne also asked that if the City Hall contact can bring instruments and ceremonial regalia. Debbie Klemm was also suggested.			
Mabel Moon (matinee performer) has been contacted and is excited to join us. However, she is awaiting a response from her agent re: legality of working with us.			
Action Items	Person Responsible	Deadline	
1. Contact Walter Fischer.	Jan Aikins	ASAP	
Discussion	Tickets and Posters		
Release of posters and promotional material will be delayed until October 30 th because guests have not been finalized yet.			
Tickets Release Date – October 23 rd .			
Ticket outlet confirmation – MacLaren Art Centre. Music Pro will be promotional only.			
On-line Ticket Sales Setup discussed. Cath Hughes checking with Wix (our public website vendor). Marianne Derow with Paul Aikins re: what app/setup Etobicoke School of Arts (ESA)use.			

Action Items	Person Responsible	Deadline
1. Check on on-line ticket apps.	Cath Hughes & Marianne Derow	ASAP
Discussion	Invite List- Welcome Reception – Friday Evening Show	
An email will be sent to local arts and cultural groups using addresses from promotional list that Cath Hughes has. Marie Keeler will compile the list. Complimentary tickets will be offered for that evening.		
Action Items	Person Responsible	Deadline
1. Send email addresses to Marie Keeler.	Cath Hughes	ASAP
Discussion	Promotion	
Billboard Campaign – Potential site - Georgian Mall at entry doors (high traffic areas).		
Social Media Theme – Canadiana themed scheme being formulated by Committee.		
Audience Contest Theme – Themes discussed – dress up as your favourite Canadian. Such as Don Cherry, hockey players, Bob and Doug, etc.		
Promotions volunteers – Rita Kolpak agreed to do media release; Richard Pearson to assist and new member, Lisa Hickling Miller has signed up.		
Action Items	Person Responsible	Deadline
1. Contact Georgian Mall with Spring advertising in mind.	Jan Aikins	ASAP
Discussion	Set List	
Marianne Derow distributed the initial set list for discussion. Details made in a separate stage set up matrix document which will be sent separately.		
Items discussed		
<ul style="list-style-type: none"> • choreo teaching schedule. Marianne waiting to see choir's progress with memorization before setting schedule • Children's matinee – Mabel Moon to be main character with audience seeking Santa Claus – Pre-show crafts to be done again. • Staging ideas – set in matrix • Intro themes discussed – possible MC to be Bob & Doug &/or Stuart McLean character. 		
Action Items	Person Responsible	Deadline
1. Send Stuart McLean excerpts to Jan Aikins.	Sue Heath	ASAP
2. Inquire about copyright/literacy rights for Stuart McLean material.	Marianne Derow	ASAP
3. Poll membership for craft making volunteers.	Jan Aikins	ASAP
4. Obtain music track from ESA for Christmas Sequence from She Loves Me.	Marianne Derow	ASAP
Discussion	Costumes	
Still under discussion by Committee due to Suggestion Box items above.		
Discussion	Refreshments	
Canadian Food Theme – butter tarts, Nanaimo bars, Tim's coffee		
Collier Street United Church Ladies' group (Collier's Table fundraiser) has been approached by Jan Aikins to serve at intermission and at Marianne's Welcome reception (post Friday show).		
Action Items	Person Responsible	Deadline
1. Ask Church group re: feasibility of serving a Canadian food theme.	Jan Aikins	ASAP
Discussion	Programme	
Sponsors – are needed for this show.		
Advertising Plan – No one has signed up coordinate ad sales. Plan is to challenge each section to sell 3 ads for the entire season. Procurement Deadline – November 6 th rehearsal. Jan Aikins to contact Scott Herman and Frank Hutcheson to outline strategies used last season.		
Action Items	Person Responsible	Deadline
1. Contact Scott Herman and Frank Hutcheson.	Jan Aikins	ASAP

Discussion	Ushers - <i>Deferred</i>	
Discussion	Lobby Design	
Headshots with maple leaf ‘Santa’ hat to be worn. To be taken on choreo rehearsal on Sat. Nov. 4 th		
Discussion	Canadian Themed Christmas Ornament – Fundraiser for B!	
Donna Greatrix presented the idea of selling these ornaments that she has made. B! will reimburse her material costs but she’s donating her time. Thanks, Donna!		
The ornaments will be pre-sold to members and sold in lobby at show time.		
Price - \$5 each or 3 or \$10		
Vision felt that this could be a social media feature and also displayed on the poster.		
Suggestion: stamp our website name on back for keepsake purposes.		
Action Items	Person Responsible	Deadline
1. Research the cost of a stamp.	Marie Keeler	ASAP
Discussion	Music Track Recordings	
Vision felt that we should check out the feasibility of recording band music tracks from our shows for future use. Mike Smith, our Sound Technician, to be consulted re: feasibility.		
Action Items	Person Responsible	Deadline
1. Contact Mike Smith.	Jan Aikins	ASAP
General Admin		
Discussion	‘Chat’ Forum Update	
Cath Hughes is still investigating various methods and will try setting up a private group using Messenger (FaceBook).		
Discussion	Draft Member Application Update - <i>Deferred</i>	
Discussion	Costume Cataloguing App Update	
Cath Hughes is still awaiting a response.		
Discussion	City of Barrie Grant Application	
Deadline – December, 8 2017 has been posted by the City.		
Action Items	Person Responsible	Deadline
1. Monitoring this item.	Jan Aikins	Dec. 8, 2017
Financials		
Discussion	Insurance Coverage	
Stephanie McMurren discussed the details of our general liability insurance details that she previously emailed to Vision.		
Highly recommends increasing liability premium to \$5 million from \$2. Increase is an additional \$200. Total \$1300. Budgeted \$1500.		
Discussed whether the \$25,000 transit coverage, between locations, was enough or should it be increased. Decided to leave as is for now. Equipment usually not moved in one vehicle or trip.		
Also recommended adding a Directors & Officers liability insurance at \$350. Further discussion deferred to next meeting.		
Action Items	Person Responsible	Deadline
1. Email policy to Jan Aikins.	Steph McMurren	Upon receipt
Discussion	Accompanist Invoicing Protocol	
Jan Aikins spoke on the protocol of when accompanist is paid or/not paid as per the contract. If B! is paid for the gig, our accompanist will be paid. If it is an unpaid gig, no payment is made.		
Action Items	Person Responsible	Deadline
1. Ellen Wells will be asked whether or not she is available to play at the MacLaren (unpaid) gig.	Mariane Derow & Jan Aikins	ASAP

Future Gigs			
Discussion	Rama Gig – November 25, 2017		
Marianne Derow has not had a response yet. She will contact them again.			
Action Items	Person Responsible	Deadline	
1. Contact Sylvia at Rama.	Marianne Derow	ASAP	
Discussion	Other Gigs		
RVH – Friday, December 8 & MacLaren – Thursday, December 14. A poll has been send out by Marianne Derow. Awaiting response to determine the repertoire for each of these gigs.			
Skyliners Collaboration – Jan Aikins reported no response.			
OASS Convention Show Case - <i>Deferred</i>			
Spring 2018 in Keswick - <i>Deferred</i>			
Meeting Adjourned – 1:15 pm			
Next Meeting	Saturday, November 4 th	9:30 am	Midhurst United Church

Minutes submitted by Karen Flynn