

Vision Committee			
Tuesday, April 3, 2018		7:15 pm	Hughes Residence
Attendees	Jan Aikins, Cath Hughes, Marie Keeler, Karen Flynn, Sue Heath, Stephanie McMurren, Jenn Burns (Stage Manager); Via Skype - Marianne Derow		
Regrets	Mary Lou Ruttan, Beth Allen		
Check In & Adoption of Minutes			
Discussion	March 20, 2018 Minutes		
Motion to approve, without changes, by Marie Keeler, seconded by Sue Heath. All in favour.			Passed
Suggestion Box			
<ul style="list-style-type: none"> Choir need to know what solos are earlier i.e. – what bar numbers in each song. Otherwise, people have learned things unnecessarily. Discussion Outcome: duly noted for future reference. Too much time is being spent standing around during chore time. Not sure how to fix this but time is being wasted. Discussion Outcome: remind members to review videos and ask for extra help <i>before</i> rehearsal to help avoid this situation. 			
General Administration / Financial			
Discussion	Cheque from City of Barrie		
We have received \$3500 from the City. This is unbudgeted money.			
Discussion	Unreturned Costumes		
Costumes that are still in the possession of former members is a huge concern and also affects our bottom line.			
In particular, additional Manifesto tee shirts have been ordered at a cost of \$1000 (minimum order of 36 made to get a reasonable rate). Going forward, members will be asked to pay \$20 up front (\$22 cost) then tee shirts are theirs to keep.			
Discussion	Update re: Barrie Examiner Payment		
Stephanie McMurren stated that the now defunct Barrie Examiner invoice from Christmas show has been sent to collections by Postmedia. Rita Kolpak has been in contact with them but having a hard time getting a response from them. We are in a holding pattern right now. Amount = \$1, 073.			
Discussion	Tear Down Matrix – Next Steps		
Marie Keeler has received a few emails re: volunteering. Take to next rehearsal for sign up.			
Action Items	Person Responsible	Deadline	
1. Take matrix to next rehearsal.	Marie Keeler	Apr. 9 Rehearsal	
Discussion	VAL – Friday, April 13, 2018 – Amica Seniors Residence		
6:15 call/setup – Bose stick not being used. Sue Heath, our liaison, to ask Natalie at Amica re: available mic to use. Will also need amp for keyboard.			
Sue will ask about a concert excursion and have MD announce that night.			
Dress - black pants & manifesto tee shirt			
Action Items	Person Responsible	Deadline	
1. Ask Tanner Greatrix to bring amp.	Sue Heath	ASAP	
2. Communicate with Amica re: sound equipment & concert excursion.	Sue Heath	ASAP	
Discussion	Suzanne Viirre’s Celebration of Life – Sunday, April 22, 2018 – 2 pm to 5 pm		
We have been invited to perform at this service for Suzanne who was a former B! member.			
Venue – Heights of Horseshoe			
Appropriate repertoire is dependent upon the number that signup (circulate at next rehearsal). Marianne Derow may not be available.			
Talked about using tracks for accompaniment.			
Action Items	Person Responsible	Deadline	
1. Circulate sign-up sheet.	Jan Aikins	Apr. 9 Rehearsal	

Bravado for All Seasons		
Discussion	Review Intros	
Vision reviewed, discussed and updated these related items: costumes, props, gags, rigging challenges.		
Rehearsal with Frank Hutcheson, MC AKA Weather Man – no date yet.		
Action Items	Person Responsible	Deadline
1. Put out all call for props.	Sue Heath	ASAP
Discussion	Set List – Review and Refine	
This was reviewed in detail. Staging Matrix will be updated by Jenn Burns, Stage Manager and copies to be sent to Vision and Marianne Derow.		
Set Meeting with Georgian College Lighting Technician – Beth Elliot – Tentative date – April 19 th Vision meeting.		
Monster Mash Costume Review – Monday, April 21 st		
Action Items	Person Responsible	Deadline
1. Advise members re: costume review.	Costume Committee	Next Rehearsal
2. Arrange meeting with GC Lighting Technician.	Jenn Burns	ASAP
Discussion	Set Lobby/Design	
Scaffolding reservation has been confirmed by Jenn Burns.		
Proposed Scheme including lighting needs and above stage rigging was discussed in detail.		
Load In – Jan Aikins and Jenn Burns to work this out.		
Head Shots – Monday, April 23 rd – Theme is season groups: Summer-sunglasses; Spring – umbrellas; Fall – rakes & leaf bags; Winter – scarf and gloves		
Action Items	Person Responsible	Deadline
1. Work out load in details.	Jenn Burns & Jan Aikins	ASAP
2. Advise members of Head Shot date.	Jan Aikins	ASAP
Show Administration		
Discussion	Medical Form Review	
Distributed form (copy attached) was reviewed and decision made to use it. Jenn Burns to present to group and distribute with an envelope. Form will be stored in a sealed envelope and only opened by the Stage Manager in the event of an emergency. It will be returned after the show unopened. This is done every show.		
Action Items	Person Responsible	Deadline
1. Distribute form and explain use.	Jenn Burns	April 9 Rehearsal
Discussion	Children’s Chorus & Contract	
Chorus will consist of six children.		
Jenn Burns is arranging an adult helper to sit with for kids.		
Contract for kids requested by Marianne Derow. Jenn Burns provided sample (from KCP) which was reviewed. It was felt to be a good idea. Changes will be made to suit our needs. It is recommended to have Chuck Ruttan review prior to distribution.		
Action Items	Person Responsible	Deadline
1. Recruit adult helper(s).	Jenn Burns	ASAP
Discussion	Recruitment of Adult Ushers – Update	
Jan Aikins reported that due to the lack of response from members (only 2), we may have to resort to hiring ushers from the City at \$300 per show. Treasurer said that we did budget \$500.		
Decision was deferred to the next meeting, in the event, that we are able to recruit 8 adults per show.		
Action Items	Person Responsible	Deadline
1. All call to the choir re: volunteers.	Jan Aikins	ASAP
Discussion	Refreshment Chair – Update of College Permission	
Jan Aikins stated that she hasn’t heard from College yet re: providing our own refreshments.		

She also asked Vision members to volunteer taking over the refreshment Chair. No volunteers.		
Discussion	Videographer – Update	
Jenn Burns has not heard from her contact yet but will try again and report back.		
Discussion	Honouraria Tally	
Don Cameron will assist Mike Smith with sound setup and receive \$100.		
Discussion	Choreo Day – Saturday, April 14, 2018	
Onee Groves, former City of Barrie Culture Department, is our Bingo representative. All men will be asked to attend because women are in rehearsal.		
Set Up Time – 9:30 am. Dan McMurren has been volunteered to assist but still need another person.		
Grouponizer blog to list all detail for this day. Grouponizer notifications to be sent to all members. Email to be used if unable to use Grouponizer.		
Action Items	Person Responsible	Deadline
1. Send Bingo and Choreo detail to all members via Grouponizer notification.	Cath Hughes	ASAP
2. Ask Marianne Derow to advise Adele MacKenzie re: KCP venue.	Jan Aikins	ASAP
3. Ask all men to attend Bingo at noon.	Jan Aikins	Next Rehearsal
Discussion	Group Ticket Price Discrepancy	
Jan Aikins said that there is price discrepancy between the City Box Office of \$22.50 vs member price of \$22.00. It was confirmed that price should be \$22. She will contact City re: changing it.		
Action Items	Person Responsible	Deadline
1. Contact City Box Office.	Jan Aikins	ASAP
Discussion	Band Rehearsal Venue Rental	
Ellen Wells, accompanist, approached Jan Aikins re: using Midhurst United Church (MUC) for band only rehearsal space.		
Jan Aikins will confirm once MUC has been contacted.		
Action Items	Person Responsible	Deadline
1. Contact MUC re: band rehearsal.	Jan Aikins	ASAP
Promotion		
Discussion	Seniors Complexes	
Noella Robert-Kappel is making good progress in contacting these places. She mentioned that most places have a bus but drivers are only available on weekdays.		
Discussion	Advertising Strategy	
Curbex Ads – Rita Kolpak has a few more ideas for ad placements that she is pursuing.		
Distribution of USB Sticks Promotion – After discussion of Richard Pearson’s idea of loading show clips for promotional distribution to neighbouring homes, it was decided not to pursue because it was felt that no one would attempt to use an unsolicited stick on their computer due to potential virus.		
Discussion	City Hall – Display Case – April 2	
Marie Keeler and Jan Aikins have set this up. Photos were circulated. A job well done.		
Discussion	Video Campaign	
Currently, there has been minimal posting on Social Media. Four videos are ready to go but need to be reviewed by Vision first.		
Programme		
Discussion	Inclusions & Ad Sales	
Ad Sales - Karen Flynn reported that Jenn Burns has acquired 3 ads. Section tally: Soprano-1; Alto-1; Tenor & Bass- Nil		
Bio Deadline – Monday, April 16th – Not many have been received. Reminder to be sent out.		
Action Items	Person Responsible	Deadline
1. Send reminder email to members re: bio submissions.	Karen Flynn	ASAP

Future Gigs			
Discussion	Boston Pizza Fundraiser – Wednesday, May 30 – Barrie North Plaza		
Extra Activities discussed: Silent Auction or Door Prizes (tickets 2 for \$5 or 5 for \$10). Items: gift certificates for local businesses acquired by members. Karaoke – name that tune			
Flyer Insert for programme.			
Discussion	Salvation Army Update		
Stephanie McMurren said they are interested in a date close to Christmas instead of this Spring. Working on getting a date.			
Discussion	Skyliners Update		
Skyliners have contacted Jan Aikins re: potential pieces to perform - Chattanooga Choo Choo, Don't Sit Under The Apple Tree and Kalamazoo			
Meeting Adjourned – 10:40 pm			
Next Meeting	Thursday, April 19 th	7:15 pm	Hughes Residence

Minutes submitted by Karen Flynn