

Vision Committee			
November 6, 2018		7:15 pm	Ruttan Residence
Attendees	Jan Aikins, Marianne Derow (via phone), Cath Hughes, Marie Keeler, Mary Lou Ruttan, Karen Flynn, Sue Heath, Stephanie McMurren, Lisa Hickling Miller		
Regrets	n/a		
Check In & Adoption of Minutes			
Discussion	October 23, 2018		
Motion to approve without changes made by Sue Heath, seconded by Marie Keeler. All in favour.			Passed
Suggestion Box			
<ul style="list-style-type: none">Marianne, Singers need more praise and less criticism using words like sloppy = not cool All should be mindful of balancing the kind of criticism we receive. Reinforce a positive culture among B! to cultivated a place where people acknowledge everyone positively.			
Designation of Board Positions			
Discussion	Welcome Lisa Hickling Miller		
We are pleased that Lisa has been elected to Vision. Welcome, Lisa.			
Discussion	Board Positions		
President – Jan Aikins Vice President – Marie Keeler Treasurer – Stephanie McMurren Secretary – Karen Flynn Members at Large – Sue Heath, Cath Hughes, Lisa Hickling Miller			
Signing Authority (no change) – Stephanie McMurren, Cath Hughes, Mary Lou Ruttan			
Administration			
Discussion	Equipment Loan		
Katie Pergau, Burton Ave United Church, is using Bose stick – Dec. 15 & 16 To be send loan agreement.			
Marie Keeler borrowing system for work performance, Dec. 6. She will retrieve equipment from storage unit. Marie will deliver to Katie.			
Action Items		Person Responsible	Deadline
1. Send loan agreement to Katie Pergau.		Cath Hughes	ASAP
Discussion	Conflict Resolution – <i>Resolved</i> - Discussion took place ‘In Camera’		
Discussion	City of Barrie (Dept. of Culture) Feedback		
Jan Aikins received feedback from City (email) re: submission of two project (Theatre By The Bay did this previously). It’s okay to submit and operating grant and a project grant for B! kids. Decision made to defer it to next year.			
Christmastravaganza 2018			
Discussion	Administration		
Online Ticket Sales – Friday - 18, Matinee – 2 singles & 1 family pack; Saturday – 20			
Preview Tickets – Possibly offer tickets to attend dress rehearsal showing at a reduced rate.			
Subscription/Season Tickets – sell in Spring for next seasons.			
Promotion – submissions made to Snap’d, Simcoe.com (Barrie Today) article posted today.			
Glow – @ Bradford Greenhouses – re: get a booth, no response yet.			
Curbex Signs – Rita Kolpak inquired – need a minimum 3 months commitment instead of monthly. Decision: get a 6 months spot \$900 Nov to April end. Location Hudson’s Bay @ Georgian Mall. Switch out (\$45 switch out fee) posters to use for auditions, B! Kids, etc..			
Ads to Date - Prize - Karen reported that Altos and Basses are in the lead with 3 each, Soprano with 3 and Tenors with 1 Prize – hot chocolate mugs.			
Programme Needs – Karen is working on compiling it and is going well. Number to print to be determined close to show time. Not publishing matinee. Possible change to audience sing along – kids may not be familiar with The First Noel. Ushers (Sheri Lind & Ang Wagner) - need names for programme.			
Honourarium List – Tenor Horn – Rita Arendz - \$150 Mabel Moon (face painting) – Virginia Dennis - \$141 Bell A’Peal Handbell Choir - \$250 Statler & Waldorf – Roger Heath & George Jonescu - \$75 each			

Santa & Mrs. Claus – Tom Aikins & Beth Allen - \$75 each		
Riser to Midhurst United Church Date – Park at MUC after November 17 Need regular rehearsal setup for 6 pm to include the kids. Meaghan Ing needed earlier on November 19 th & 26 th – 1 hour extra x 2.		
Call for Sound Tech, Stage Crew, Santa and Mrs. Claus – Marianne still finalizing schedule Beth Allen and Tom Aikins by 11 am on Nov. 17 th and 5:30 pm for Monday, Nov 19 th & 26 th . Stage Crew – Sue Heath, Stage Manager, would like crew to attend Monday rehearsals starting Nov 12 th (Elin Hughes, Mitchell Klemm, Jen Burns). Mike Smith, available Sound Tech on Nov 26 th . Will he be bringing someone to assist? Band Rehearsal – Monday, Nov 19 th – Jan to see if Mike be there?		
Headshots – deferred		
Nov. 17th Rehearsal Prep - Email to be sent out by Marianne. Gym avail 11 am. Risers setup by helpers. Call time 11:30, start Noon sharp.		
Load In Logistics – Members have volunteered. Unload risers then go to storage for props, etc. Vision asked to make a list of what you need for next meeting.		
Member Dues Outstanding – Treasurer reported that one B! Kid’s dues for season has not been paid yet. Discussed payment plan.		
Action Items	Person Responsible	Deadline
1. Arrange with Brian Cloes trailer pick up for Nov. 17 th then store at MUC.	Jan Aikins	ASAP
2. Obtain usher names for programme.	Karen Flynn	Closer to showtime
3. Purchase hot chocolate mugs for ad challenger winners.	Mary Lou Ruttan	ASAP
4. Contact stage crew.	Sue Heath	ASAP
5. Contact Mike Smith re: Nov. 19 th rehearsal.	Jan Aikins	ASAP
6. Send email re: November 17 th start/setup up times.	Marianne Derow	Before Nov. 17 th
7. Compile list of stuff needed from storage unit.	Vision Committee	Nov. 20th
Discussion		
Matinee		
Story Line – Beth Allen (Mrs. Claus) suggested that Santa lost his good luck charm and is looking for it. Decision to go with the original theme, sent by Jan via email, where Santa has forgotten his pants and Mrs. Claus is trying to track him down. Santa will be wearing long red underwear with a flap. It was felt kids would think this is funnier.		
Virginia Dennis (Mabel Moon) will do face painting.		
Crafts – Mary Lou said that plans are progressing. Reminder that ushers are needed to help out and maybe B! Kids involved too.		
Discussion		
Theme/Set List Order		
Review Intro Schemes – Jan sent this doc, via email, prior to meeting. These were reviewed in detail. Jan revising and will send copy to Marianne.		
Lobby Photos – no discussion.		
Stage Setup & Props Required - Members in audience be out there early. Usher take pictures of audience members on red carpet. Suggested renting red carpets? More detail in staging matrix. 5 Choir binders needed for 12 Days.		
Stage Directions/Matrix (positions, mics, props, lighting cues) – changes noted by Stage Manager. Marianne working on lighting cues.		
Action Items	Person Responsible	Deadline
1. Send revised intro document to Marianne.	Jan Aikins	ASAP
2. Borrow binders from King Edward Choir members.	Karen Flynn	ASAP
Discussion		
Costume & Props		
Costume Outline - discussion on men’s outfits. Should jackets be worn with wear sparkly vest and sparkly bowtie at show strat. Committee to bring jackets for Marianne to review. Discussed wearing gospel sashes but more need to be made. Only have 16.		
Pinata Making – no discussion.		
Programme		
Discussion		
Ad Campaign – Flyer Developed? - <i>Deferred</i>		
Action Items	Person Responsible	Deadline
1. Purchase hot chocolate mugs for ad challenger winners.	Mary Lou Ruttan	ASAP

Spring 2019 – Circus Theme			
Discussion		Circus Graphic Coming	
Jan said that graphic will be here soon will email for review for input into programme.			
Note that Spring costume will be Cirque de Soleil (unique, outrageous) concept not traditional (Bozo) type.			
Future Gigs			
MacLaren – December 13 th - Decision made to decline this gig. Both Marianne & Meaghan Ing are unable to attend. Suggestion made that if given enough advance notice, B! could perform at their Spring Volunteer Appreciation event.			
Salvation Army Gig – December 9 th – Stephanie had no new information to report.			
Action Items		Person Responsible	Deadline
1. Respond to MacLaren.		Jan Aikins	ASAP
Meeting Adjourned – 10:45 pm			
Next Meeting	Tuesday, November 20 th	7:15 pm	Ruttan Residence

Minutes submitted by Karen Flynn