

Vision Committee		
Date: March 5, 2019	Time: 7:00 p.m.	Location: Mary Lou's
Attendees	Jan Aikins, Cath Hughes, Marie Keeler, Sue Heath, Stephanie McMurren, Marianne Derow, Mary Lou Ruttan. Guests (part of meeting only) - Virginia Dennis, Mike Smith. Gavin Silberman. Roger Heath	
Regrets	Karen Flynn	
Check In & Adoption of Minutes		
Discussion	Approval of Minutes of meeting of February 18, 2019	
Motion to approve by Sue, seconded by Cath. All in favour.		Passed
Item		
Discussion	Suggestion box –nothing this week	
Item		
Discussion	Cirque Musicale	
Make up/ Face paint		
Virginia Dennis attended to discuss options – she pointed us the Luci Brouillard's website, which may have some good ideas. Virginia will gather together some ideas, and will send out photos of what is possible by April 4 th . We will provide photo of costumes asap. There will be 2 face painters – estimated that they will need around 2 hours to complete - \$150 per painter per night. \$600 total. Amount approved by Vision.		
Mics		
Mike advised that we should have one mic above each riser. We could also hang two mics (we have 2 C1000) on the fly at the curtain line. This would need to be done at the very start of tech rehearsal to get out of the way before the circus riggers start. Mike will investigate options for flying mics. Georgian have 4 monitors, we could have them at 4 corners of the stage. Could have the ensemble mics close to the front of the apron, or use the shotgun mics. Mike spoke about the replacement of the head mics. Replacement lavelier mics start at about \$150. Decided to go with these. Mike will send the correct link to Jan so she can purchase.		
Platform		
Marianne advised that it only needs to be 6ft high. Needs to be around 3ft square (to be confirmed). We could project images onto the side of the platform. Gavin provided a sketch. Sue emailed KCP about the stairs, hasn't got a response yet. It was thought that it would be too bulky. We decided to drop it and go with the platform. Gavin will start building!		
Set decor		
Fabric swags around the stage. Large poster at the back (8' x 8') hung from the fly. Platform with white front for projector. Maybe project images related to the songs, old circus posters, etc. Ask Ang to make a Powerpoint presentation.		
Risers – we don't have 30" skirts. Jan advised that we won't be using the skirts, as we're going to create a 'ring' type effect.		
Intent to Rent – not received back yet, Jan will follow up		
Stage manager – Roger has confirmed. Need an ASM for the kids. Will give note to Roger to assign from stage crew.		
Poster – Need to change the order of the sponsors – add ticket info, including link to online ticket website. Increase size of A2D2 logo, does it come in white? No capital F on 'featuring'		
Set list – attached – some amendments were suggested. First and second drafts of the running order are attached.		
Choreo / Staging – some staging and choreo for The Greatest Show and This is Me. Staging for Bohemian Rhapsody (starting in the iconic diamond shape), The Lin Sleeps Tonight, Show People, Come Follow the Band, I Wanna be like You, Solid Silver Platfom Shoes, Make 'em Laugh, possible staging for Born this Way, if we have time.		
Soundman – Andrew has now said that he cannot assist. Mike Smith will ask around to see if anyone else can help. He will also look at his own schedule to see if he could fit us in. If no one is available, we may need to look into professional. Marianne to check in with sound man from Celebrate Barrie gig		
Action Items	Person Responsible	Deadline
1. Get photos of costumes from members	Marie	End of March
2. Examples of face painting options to be provided	Virginia	April 4, 2019

3. Send email to Virginia, attaching photos	Marie	End of March
4. Purchase mics	Jan	Before the show
5. Speak to Ang about PowerPoint	Jan	Before next meeting
6. Gavin to commence building platform	Gavin	ASAP
7. Speak to Rogers about kid's ASM	Jan	ASAP
8. Poster – make changes	Jan	ASAP
9. Soundman – find new one!	Vision/Mike/Marianne	ASAP
Item		
Discussion	Media release, social media	
Make Facebook event – share and invite		
Media release — Jan to prompt Rita		
Action Items	Person Responsible	Deadline
1. Make Facebook Event	Lisa	As soon as possible, after graphic is received
2. Create Media release	Lisa	ASAP
3. Prompt Rita re: media release	Jan	ASAP
Item		
Discussion	Charity tie-in	
Anti-bullying – explore 'dare to care'		
Action Items	Person Responsible	Deadline
1. explore 'dare to care'	Cath	Before next meeting
Item		
Discussion	Ushers	
Can we ask the parents if anyone is willing to usher. We will ask the parents at the meeting on March 18th		
Action Items	Person Responsible	Deadline
1. Speak to parents about ushering	Steph	On March 18th
Item		
Discussion	Video	
We will use Brian again. Ask Chuck to confirm with Brian		
Action Items	Person Responsible	Deadline
Chuck to confirm with Brian	Chuck	ASAP
Item		
Discussion	Trailer ownership change	
Resolution attached. Will arrange shortly to complete the transfer at Service Ontario. Marylou and Marie will attend to do this. Resolution signed and attached.		
Action Items	Person Responsible	Deadline
Complete transfer	Marylou and Marie	ASAP
Item		
Discussion	Financials / Quickbooks	

Marcel declined to be involved. He gave us some links to tutorials. Jan will send an email to Amy with current questions		
Action Items	Person Responsible	Deadline
1. Email to Amy	Jan	ASAP
Item		
Discussion	'Non-event Event'	
Example attached. Offer a 30 minute documentary type thing, with songs and behind the scenes clips. Pull clips from previous shows, just need to film behind the scenes segments. More discussion / planning required. Will likely be best to arrange for during the summer break.		
Action Items	Person Responsible	Deadline
1.		
Item		
Discussion	Lesley Arden – Spring 2020	
Lesley is onboard – make the theme of the show something like 'song writers'		
Theme of the song – should be in the show tune genre. Jan will write to Lesley, and connect her with Marianne		
Action Items	Person Responsible	Deadline
Connect with Lesley to discuss song	Jan / Marianne	-
Item		
Discussion	Costume Subsidy	
When we find out what we have left in the budget, we will work out what we can offer the ladies. (if anything). We will not ask the men for a contribution.		
The costume committee will take into account the comments that the women are being asked to pay for their costume too often.		
Action Items	Person Responsible	Deadline
1.		-
Meeting Adjourned		
Next Meeting	April 2 nd	

Minutes Submitted by Marie Keeler