

Vision Committee			
	Time: 7:00 p.m.	Location: Mary Lou's	
Attendees – Via group call	Jan Aikins, Marie Keeler, Stephanie McMurren, Marianne Derow, Mary Lou Ruttan, Lisa Hickling-Miller, Stephanie Auger		
Regrets	Karen Flynn		
Check In & Adoption of Minutes			
Discussion	Approval of Minutes of meeting of October 29, 2019		
Motion to approve by ML, seconded by Lisa. All in favour.			Passed
Item			
Discussion	AGM and officers		
AGM held. Officers to be delegated. Designations are the same as last year.			
Item			
Discussion	McLaren gig – December 12 th		
Turned down – Meghan is not available			
Action Items		Person Responsible	Deadline
1. None			
Item			
Discussion	Connection with Bradford Greenhouses		
Mary Lou is waiting to hear back – possibly in April			
Action Items		Person Responsible	Deadline
1. Follow up with Bradford Greenhouses		Mary Lou	Before next meeting
Discussion	Sheila's help with Treasurer		
Steph and Sheila will be meeting for the first time next week to work out how Sheila may be able to help			
Action Items		Person Responsible	Deadline
1. Steph to report back after meeting with Sheila		Steph	At next meeting
Item			
Discussion	Caroling fundraiser		
All venues and times have been confirmed. Equipment – Marianne will decide what we're going to sing at each location, based on who can attend, and will then decide what equipment we will need. Marianne requested the instruction manual for the Bose system – it was suggested that we check online			
Action Items		Person Responsible	Deadline
1. Decision regarding equipment for fundraiser		Marianne	ASAP
Item			
Discussion	Valentine's Gig		
The Lion's Hall on Blake street is confirmed for February 8, 2020. Catering has to be done in house. Jan has made a budget - attached to the minutes. Capacity of hall is \$225 - at \$20 would be \$4500. We would come out at around \$2000 after expenses, based on the budget. We could also have a silent auction. Fountain is \$85, and they recommend 5lbs of chocolate. Fruit would be \$70 for 25 people. We could add to that with extra chocolate from Costco. Sue will find out whether we need a deposit. Hall rental is \$450. We will provide our own table linens. We will ask Myshel to do a graphic			
Action Items		Person Responsible	Deadline
1. Ask Myshel to design graphic		Jan	ASAP
Item			
Discussion	Trailer		
Donna Henderson has offered to continue to help will the trailer. The mantle, railings and risers are in the trailer already. We need to get the large TV stand, red TV, rails for the changing room, big TV, mirror, ensemble mic, 2 stools.			
Action Items		Person Responsible	Deadline
None			

Item			
Discussion		Stage Crew	
Stephanie advised that Sheri’s daughter Ava will help. Mary Lou will also help. Mary Lou will email Sheri to ask Ava to come Saturday, Monday, and show week			
Action Items		Person Responsible	Deadline
1. Mary Lou to contact Sheri		Mary Lou	ASAP
Item			
Discussion		Help with sound	
Mike Smith has agreed to orient Dav on the sound system. Mike has also agreed to come on the Wednesday of tech week.			
Action Items		Person Responsible	Deadline
1. None			
Item			
Discussion		“They wrote the songs” and “Valentine’s” graphic	
They wrote the songs graphic approved. We will add it to the program. We will also try to get the Valentine’s graphic ready in time for the programme deadline			
Action Items		Person Responsible	Deadline
1. Speak to Karen about space for the Valentine’s graphic		Jan	ASAP
Item			
Discussion		Learning tracks for spring show	
Marianne finalizing and will send to Cath. Cath will then provide copies to Meghan			
Action Items		Person Responsible	Deadline
Marianne to send music to Cath		Marianne	ASAP
Item			
Action Items		Person Responsible	Deadline
Discussion		Grants	
Marianne has submitted to Gryphon Guild Jan will start working on City of Barrie grant shortly			
Action Items		Person Responsible	Deadline
1. Work on City grant		Jan	ASAP
Item			
Discussion		Rogers taping of Christmas show	
Waiting for a few kids waivers – Marianne will follow up			
Action Items		Person Responsible	Deadline
1. Get remaining waivers from parents		Marianne	ASAP
Discussion		Promotion	
Bruce Owen will be distributing flyers at two local events. We will give him two free tickets.			
Action Items		Person Responsible	Deadline
1. Two comp tickets to Bruce Owen		Chuck	ASAP
Item			
Discussion		Christmas 2020	
Theme - Christmukha Date December 4 th and 5 th or 11 th and 12 th Steph will contact Vicki to see which date works			
Action Items		Person Responsible	Deadline
1. Contact Collier to set date for 2020		Steph	ASAP

Discussion	Comfort and Joy
<p>Refreshments by collier's table have been confirmed</p> <p>Remind people who have bought tickets about dressing in PJs and bringing gift</p> <p>Honorariums list 4 band members Darlene – face painter Sax player – Marianne will provide name Sound tech - Dav Mike Howe Ryan – sound recording</p> <p>Mike Howe and Roger will run the slides Mike evening shows, Roger matinee. Ang is working on the slides.</p> <p>Does Ryan need to liaise with Dav? Ryan would like to plug in. Marianne wants to record Amazing grace – we can do that at 6:45 p.m. on Friday</p> <p>Program Karen is working on it and will get a draft out shortly. Stagemart being displaced to inside cover from back cover to accommodate Delta.</p> <p>Facepainter Darlene Steingard – invoice sent.</p> <p>Crafts All set. Mary Lou expects to spend \$200. Marylou will need help on the day.</p> <p>Inflatable Santa – Jan will ask Cath if we can have the Santa. Worries about having it outside. Jan will ask Cath.</p> <p>Costume parade – Tom will take photos of the first set costumes for promo shot</p> <p>Donna Henderson is organizing on kid's chaperones</p> <p>Matinee run-through – Nov 18th – Tom cannot attend, Mike Howe can. Can run matinee on Wednesday (tech) and dress.</p> <p>Sue will be setting up dressing rooms, could use some help. She will ask Sam We will circulate load in list again on Saturday and Monday.</p> <p>Vignette – need to make sure that we do not encroach on the vignette. Tape up on Saturday, and add furniture to see if we can work around.</p> <p>Ensemble mic prop – stay in one spot all of the time – in front of the vignette</p> <p>Remote - use to turn the fireplace on – then stay in the vignette as a prop only.</p> <p><u>Staging</u> Reviewed stage plot, in and outs, props, script</p>	
<p>Meeting Adjourned</p>	
<p>Next Meeting – Tuesday, January 14, 2020</p>	<p>Location TBD</p>

Minutes submitted by Marie Keeler