

| Vision Committee | | | |
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| May 19, 2020 | | 7 pm | Meeting via Zoom |
| Attendees | Jan Aikins, Marianne Derow, Marie Keeler, Mary Lou Ruttan, Karen Flynn, Sue Heath, Stephanie McMurren, Lisa Hickling Miller | | |
| Regrets | n/a | | |
| Adoption of Minutes | | | |
| Discussion | April 21, 2020 Minutes | | |
| Motion to approve made by Stephanie McMurren, seconded by Mary Lou Ruttan. All in favour. | | | Passed |
| Check In, Refrain & Other Projects | | | |
| Discussion | Lessons Learned from Refrain (700 Views at Agenda Time) | | |
| As part for Check in Refrain lessons learned were discussed. | | | |
| Marianne suggested that 1) accompaniment tracks be divided into segments. It makes it easier to manipulate voice tracks for editing. Easier for choristers too. 2) Create accompaniment track with no voice then layer vocal parts. | | | |
| Marie suggested that a clapping sequence be added at the start of your personal vocal track. Helps with audio line up. This was done in an Eric Whiteacre project she participated in recently. | | | |
| Jan realized that there were different visuals – some close-up face shots and some head and torso. Need to create a ‘template’ so the visuals will match. | | | |
| Release Campaign – Chuck Ruttan and Lisa Hickling-Miller did an excellent job with promotion and social media posting. 800 view on FB as of tonight. It was felt the daily teaser lead up to May 1 st was great. | | | |
| Cost to Do Another – unknown at this time. Ryan Harper’s cost is \$50/hr and haven’t heard how much it cost. Marianne to talk with him. FYI \$200 was paid to Michael Vieira for the accompaniment track. | | | |
| Discussion | Tag from Eric Dean (RVH Foundation) – Jason McCoy Song | | |
| Sam Wallace sent an email re: a singing challenge on FaceBook from Eric, a former B! member, to sing ‘We are One World’. After discussion, Jan to contact Sam with more questions about this event. i.e.) who edits and submits, etc. Sam’s email did include link to required accompaniment tracks. | | | |
| Action Items | | Person Responsible | Deadline |
| 1. Contact Sam for more information. | | Jan | ASAP |
| Covid- 19 Plan | | | |
| Discussion | Rehearsal Plan | | |
| The technology is not there for choir to rehearse virtually. We are at the point where we have outgrown the Zoom style rehearsal. | | | |
| Marianne would still like to work with some soloists over the next couple of weeks. Her time is flexible so soloists can choose which day/time works for them. | | | |
| A full choir Zoom meeting will take place next Monday the 25 th to talk about rehearsal plan. | | | |
| Action Items | | Person Responsible | Deadline |
| 1. Send out invite for May 25th. | | Marianne | May 25 |
| Discussion | Contingency Planning for 2020-2021 Season | | |
| The outlook for choral singers rehearsing and performing is not promising. The City of Barrie has no idea when Georgian Theatre will open. It is a wait and see what the Province mandates. | | | |
| Discussion outcome is to postpone both the November 2020 ‘They Wrote the Songs’ show to Spring 2021 and the Christmas Matinee with Mabel Moon to 2021. November booking (Georgian Theatre) & December booking of Collier St United will not be cancelled until the Fall when we know more. | | | |
| To keep us singing and in the public eye the idea of doing a Christmas Virtual performance project (include a Donate button?) is being looked at. | | | |
| To determine what our financial bottom line is, we need to know what our actual loss is by not performing this Spring and how to move forward with rehearsals in the Fall. If we do a Christmas project, members fees will be required. Reviewing the budget will determine whether a reduced fee can be charged. The revenue loss will take a big chunk out of our reserve. We have also lost some of our Bingo revenue. Fees also cover operational expenses such as equipment storage (monthly fee could increase), accountant year end fee, insurance and salary for Marianne and Meaghan. Steph and Jan to review the budget. | | | |
| Monday, June 1 st - schedule Zoom meeting to discuss plans for next season. | | | |
| Valentine Fundraiser in 2021 – similar to last year’s show. Sue to contact Lions Gate hall to book dates. First choice is February 6, then 13 then 20 th . | | | |

| Action Items | | Person Responsible | Deadline |
|--|--|--|-------------------------|
| 1. Contact Lions Gate Hall. | | Sue | ASAP |
| 2. Review budget. | | Steph & Jan | ASAP |
| 3. Schedule June 1 st Zoom meeting. | | Marianne | By June 1 st |
| Discussion | | | |
| Fundraising Hire – Subcommittee | | | |
| Jan reported that only Scott Herman and Diane Thatcher has volunteered. It was decided, after discussion, to defer hiring until January 2021. Also, Sam Wallace asked Anthea Cheng’s resume be withdrawn. She has moved out of town. | | | |
| Administration | | | |
| Discussion | | Review of YTD Budget Report | |
| A copy of the report was sent for review prior to meeting. Year-end loss will be determined when Steph and Jan review the budget as mentioned in Contingency plan item. | | | |
| Marianne said that she has scheduled a check in Zoom meeting with B! Kids and their parents. She will pitch the virtual choir project and report back to Vision. | | | |
| Action Items | | Person Responsible | Deadline |
| 1. Report B! Kids outcome to Vision. | | Marianne | ASAP |
| Discussion | | | |
| 2021 Reservation at Georgian Theatre – May 11 th to 15 th Booked | | | |
| Jan confirmed that we got our 1 st choice dates and that the process was done differently this year via the internet rather than call in. | | | |
| Discussion | | | |
| Bookkeeper Search/Update – Next Steps | | | |
| Three options are available: One that is a reference from Diane Thatcher – Steph has spoken with this person. She would charge \$600 + HST to reconcile our books up to the end of March. Second, a friend of Karen, Cindie Tuttle, would charge \$50/hr. and third is that Tom Aikins has volunteered his services. | | | |
| Steph will work with Tom and the option of paying to have the books bought up to date explored. | | | |
| Steph will meet with Tom the same time she and Jan review provisional budget for next year. | | | |
| Action Items | | Person Responsible | Deadline |
| 1. Meet with Tom to discuss position. | | Steph | ASAP |
| Discussion | | | |
| Bookkeeper Job Description | | | |
| Jan and Steph created one and Jan has it formatted for insertion into the manual. | | | |
| Discussion | | | |
| Volunteer Barrie – Registration | | | |
| Jan has registered us on this website. We can use this site to post for volunteer positions such as a Stage Manager. | | | |
| Jan will create post and circulate to Vision prior to posting. | | | |
| Action Items | | Person Responsible | Deadline |
| 1. Create posting and post to website after Vision approval. | | Jan | ASAP |
| Discussion | | | |
| Auditions – Next Steps | | | |
| Marianne to proceed with auditions in June (for Christmas Project) via video (online audition) and follow up by phone, if auditionee has potential. She has some new and previously interested people who she will contact. FYI she sent the Refrain video to those show previous showed interest. | | | |
| Poster – Steph to ask Myshel Pajuaar to create an audition poster. All sections need new singers, not just the men. Myshel can contact Marianne for details. | | | |
| Social Media – poster, etc. to be posted on social media (by Lisa) and our website (by Cath Hughes). | | | |
| Action Items | | Person Responsible | Deadline |
| 1. Contact Myshel re: poster. | | Steph | ASAP |
| 2. Post audition info online. | | Lisa & Cath Hughes | June |
| Christmas 2020 and Beyond | | | |
| Discussion | | Matinee Budget Considerations – Revenue vs Expense | |
| When a Christmas matinee happens (postponed due to Covid-19) we felt that it should proceed as a collaboration with Virginia Dennis (Mabel Moon). It would be an equal split where Virginia would be responsible to engage in organizing, promotion and selling of tickets too. | | | |
| Jan to keep an open line of communication with her and will advise her the postponement. | | | |

| Action Items | Person Responsible | Deadline |
|--|-------------------------------|------------------|
| 1. Contact Virginia. | Jan | ASAP |
| Discussion | | |
| Venue Reservations – Parkview vs Collier Street United Church | | |
| Although the decision has been made to postpone the matinee, the following rental info is for future reference. | | |
| Collier St United Church – keep booked until Fall (just in case) - \$1000 or less Cancel the following: Parkview Centre - \$650/day for 2 days Sheba Shrine - \$500/day | | |
| Action Items | Person Responsible | Deadline |
| 1. Cancel bookings for Parkview & Sheba Shrine. | Sue | ASAP |
| Discussion | | |
| Show Outline from Virginia (Mabel Moon) | | |
| Jan forwarded Virginia's outline via email prior to meeting. Although it didn't have a Christmasy theme it does have potential to suit our needs with changes. | | |
| Discussion | | |
| Spring 2021 – Year 25 Anniversary | | |
| They Wrote the Songs will now become the Spring show and the anniversary show will be Christmas 2021. Note: we could include 'quarantine' parodies i.e.) Abba | | |
| Theme Ideas: 25 Carols for 25 Years; 'Silver' Anniversary – songs with silver and glitter repertoire. | | |
| The Wrote the Songs (Now Spring 2021) | | |
| Discussion | | |
| Staging – Shell Panels | | |
| Sue forwarded the latest detailed email from the Barrie County Chordsmen contact person, Brian Tracey, prior to the meeting. | | |
| After lengthy discussion, it was decided to go ahead and rent from them but we do need to see them prior to renting. | | |
| Estimated rental fee: \$400 (delivery via their truck) + \$50/hr for their members to set up. Rental fee to be confirmed. | | |
| Action Items | Person Responsible | Deadline |
| 1. Confirm rental fee and set up time to view equipment. | Sue | ASAP |
| Discussion | | |
| <i>Set List - Deferred</i> | | |
| Miscellaneous | | |
| Discussion | | |
| Däv Dickenson | | |
| Email received from Däv, during the meeting, asking if we still want him to inventory our sound equipment on June 6 th . We still want him to do it that day and we feel that physical distancing is possible. He is charging \$30/hr. Mike Smith will be asked, by Jan, to assist. We will pay him \$30/hr. | | |
| Electrical outlet may be needed for testing. Steph to ask Storage Mart when she drops off the rental cheque. | | |
| Marianne has equipment that needs to be returned – advise her of date. Bose system needs to be looked at too – one channel is not working. | | |
| Action Items | Person Responsible | Deadline |
| 1. Reply to Däv and contact Mike Smith. | Jan | ASAP |
| 2. Ask Storage Mart re: electrical outlet. | Steph | ASAP |
| Meeting Adjourned – 9:42 pm | | |
| Next Meeting | Tuesday, June 9 th | 7:00 pm via Zoom |

Minutes submitted by Karen Flynn